



Crash Course for Clinical Anaesthesiology 2018

Application Form

Name : _____

Hospital : (Current/ Parent) _____

Year of Training : _____

Taking the Final FANZCA or FHKCA Exam in March/September 2018: Yes / No

Qualifications with dates: _____

Contact no. : _____

Email address: _____

Date : _____

Please email the **completed application form** plus **payment receipt** (College's HSBC A/C: 558-069381-001; **HK\$2,000**) **before 12 January 2018** to: hkcaeducation@hkca.edu.hk

Notes:

- 1. Information for the Crash Course for Clinical Anaesthesiology 2018 can be found on the HKCA website (<http://www.hkca.edu.hk>).*
- 2. Full refund if withdrawal made 7 days or more before the course starts. No refund otherwise.*
- 3. Acknowledgment letter and Course schedule will be emailed to successful applicants.*
- 4. Please contact College secretaries at 28718833 or Dr Karen Lee / Dr Stephen Yue/ Dr KH Ip at 3506 7422 / 35067574 / 35062778 for any queries.*

Deadline of application 12 January 2018

Regulations for Courses organized by the Hong Kong College of Anaesthesiologists

1. Participants must read the rules and regulations for the course.
2. Applicants must apply for the course and pay the course fee before the deadline date.
3. Extra 20% of course fee will be charged for applications received after the deadline date.
4. Letter of acceptance will be sent to successful applicants.
5. Unsuccessful applicants are not allowed to sit for the course at any time. The College reserves the right to charge the unauthorized participant all or part of the course fee.
6. The College has the right to accept or reject any application.
7. Please notify course coordinators immediately if withdraws from any course, his/her vacancy may be filled up by another unsuccessful applicant. Course fee will not be refunded if withdrawal made less than 7 days before course starts.

For the Crash Course for Clinical Anaesthesiology:

1. The maximum number of participants is 30.
2. Only those applicants with application forms sent and full course fees paid before the deadline date will be considered for selection.
3. If more than 30 applications are received, selections will be made by course coordinators based on the criteria set by the College. The selection criteria may be revised from time to time.

Attendance

1. Participants must sign their names on the attendance sheet provided during each session.
2. Participant must not sign for the others.

Certificate of Attendance

1. A Certificate of Attendance will be issued to participants with satisfactory attendance for the course.
2. Participant who has violated any regulation will not be issued with such Certificate of Attendance.

Jan 2015